

SES REGISTRATION 2019-2020 School Year

Procedures for families interested in attending SES beginning August 2019

QUESTIONS REGARDING REGISTRATION PLEASE CONTACT REGISTRAR: (Lisa Dronet) ldronet@sespandas.com

Tours are available upon request, please contact us at 337-369-6764 to schedule an appointment.

Days of Intent to Register indicate intent to register and do not secure a spot. The process often eliminates the need to have Open Registration, where students are registered on a first come/first served basis.

A parent/guardian MUST visit campus on one of these days during the time specified to fill out a STUDENT ENROLLMENT APPLICATION, enabling prospective students to be considered in the first round(s) of the 2019-2020 registration process (**Registration fees are not required at this time**).

Intent to Register Jan. 22 nd & Jan. 23 rd 9:00 to 2:00	Days of Intent to Register are for all prospective students who: <ol style="list-style-type: none"> Are not currently enrolled at St. Edward Do not have a sibling currently at St. Edward Do not have a sibling who attended St. Edward in the past Days of Intent to Register can include: <ol style="list-style-type: none"> All families fully "new" to St. Edward School St. Edward Parishioners "new" to St. Edward School <ol style="list-style-type: none"> Parent/Guardian must be a registered Church Parishioner Approved <u>Verification Form</u> MUST be signed and approved by the pastor to be eligible to register (form to be secured from St. Edward Church Rectory) Catholic High School Faculty and Staff "new" to St. Edward School <ol style="list-style-type: none"> Approved <u>Verification Form</u> from CHS must be signed and approved by CHS principal
Open Registration	Families that miss the "Days of Intent to Register" are welcome to call SES to set up an appointment to fill out an application for enrollment. These families will be considered for enrollment after In-House & Siblings and families that came onto campus during the days of intent.
In-House & Siblings Thursday, Jan. 24 th thru Wednesday, Jan. 30 th 8:30 AM to 3:30 PM	IN-HOUSE STUDENTS- Tuition and ASC accounts must be current to register. CURRENTLY ENROLLED STUDENTS at St. Edward School PK 4 SIBLINGS* Must be 4 years old by September 30, 2019 PK 3 SIBLINGS* Must be 3 years old by September 30, 2019 PK3 & PK4: If more families are interested than we have spots available, we will have Open Registration.
*SIBLINGS are children who have an older sibling that either: (1) is currently enrolled at St. Edward School at the time of registration (2) previously completed 3 rd grade at St. Edward School ALL APPLICATIONS OF INTENT will be filled provided spots are available after enrollment of each category. (1) In-House; PK3 & PK4 Sibling (2) SEC Parishioner (3.) CHS Faculty & Staff (4) New "Intent to Register"	

Requirements for Registration (ALL NEW STUDENTS)

In accord with the Louisiana Department of Education students entering school in the following grade must be the age requirements by September 30th the year of enrollment. St. Edward requires that students must be fully potty-trained by the first day of school.

PK3 (3 years old) PK4 (4 years old) Kindergarten (5 years old)

Copies of the following documents are required at the time of registration and days of intent to register FOR NEW STUDENTS.

Birth Certificate, Baptismal Certificate, Social Security Card, Current Immunization Record with state seal
 Students enrolling in grades 1st-3rd must provide a copy of their most current report card.

SCHOOL DAY SCHEDULE: 8:10 A.M. – 3:05 P.M.

7:30 A.M.	Car/Bus students may enter the building
8:10	Tardy Bell – Parents MUST get down and sign students in
2:55 P.M.	Dismiss PK3, PK4 students and Kindergarten Bus riders
3:00	Dismiss Kindergarten Car riders & ALL First, Second and Third Bus riders
3:05	Dismiss First, Second and Third Car riders

CLASS SIZES: subject to change based on enrollment each year

PK3	20 students (GRADE LEVEL)	10 students (per class)	Full time teacher
PK4	68/69 students (GRADE LEVEL)	22/23 students (per class)	Full time teacher & assistant
K & 1 st	75/76 students (Grade LEVEL)	25/26 students (per class)	Full time teacher & assistant (rotates)
2 nd & 3 rd	75/76 students (Grade LEVEL)	25/26 students (per class)	Full time teacher

AFTER-SCHOOL CARE: application and fee schedule available upon request

Available to currently enrolled SES students in grades PK3 thru 3rd and CHS students in grades 4th thru 6th

SES has two options for ASC: Families are billed monthly for the amount of days student attends.

ONE HOUR ASC (3:00PM to 4:00PM)

REGULAR ASC (3:00PM-5:30PM)

May God bless you for your interest in our school and let's pray together that there is a spot for each and every child for whom a St. Edward School Education is being sought.

Living the Eucharistic Reality that ALL are One in Christ